

## Location

Helena

Capitol Complex

Mitchell  
Building

## Available Credits

POST Credit



Continuing  
Education

OPI Renewal  
Units



# *Interviewing for Job Fit*

**Date:** November 6, 2014

**Time:** 8:30 a.m.—4:30 p.m.

**Cost:** \$123

**Location:** Helena, Montana

*(Discounts for three or more  
attendees from one organization)*

One of the most important aspects of the hiring process is finding new employees who will fit successfully into the existing organizational culture. While assessing this kind of fit is not a simple task, it can be done.

This session will help attendees plan their interviews, develop the skills to ask the right questions, listen carefully to the candidate's answers, use follow-up questions to get more details, observe and interpret candidate answers and behaviors, and develop carefully considered evaluations of the candidate's ability to fit into the job and the existing organizational culture.

### Register:

<http://pdc.mt.gov/register.mcpix>

**Phone:** (406) 444-3871

**E-mail:** [pdc01@mt.gov](mailto:pdc01@mt.gov)

**Web:** <http://pdc.mt.gov>

